

# Virtual Interviews Program (VIP) Summer 2024

Formerly On-Campus Interviews (OCI)

UNIVERSITY OF THE  
PACIFIC  
McGeorge  
School of Law



## WHAT YOU NEED TO KNOW

### [1] WHAT IS THE VIRTUAL INTERVIEW PROGRAM?

There are two

## [4] TIPS FOR SUCCESS

### RESUME Tips:

- Be scrupulously honest
- Be sure your resume is error free, this is the first document they will see of yours
- Have a conventional legal resume (see the handout included in this packet or in your Planner)
- One page (unless you have extensive experience prior to law school)
- REMEMBER! Have your materials reviewed by the CSO (send them to [lawcareers@pacific.edu](mailto:lawcareers@pacific.edu))

### COVER LETTER Tips:

- Know your audience and research the firm or agency
- Targeted and tailored
- Don't reiterate what is in your resume

### INTERVIEW Tips:

- Professional, conservative dress (stop by the Career Closet if you need professional clothing)
- PRACTICE! Go through the motions of an interview, memorize answers to common questions, and come prepared with thoughtful questions for your interviewer
  - The CSO can help you! Make an appointment for a mock interview with a Career Advisor

## [5] BEYOND VIP

- Most students get their jobs outside of the VIP process
- Frequently check 12Twenty for job postings. New jobs are posted DAILY
- Attend all job fairs on and off campus
- Be sure to network with the legal community and foster those connections
- Apply directly to firms you are interested in. (The CSO can help you with this!)
- Make an appointment with a Career Advisor to get more ideas on where to find the job you are looking for

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Make an appointment with the